**Arnold Bahati**

Houston, Texas 77004

832-279-6012 • ab3695@georgetown.edu

**Education**

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| ­­**Georgetown University,** McDonough School of Business, Washington, DC | ­Expected Graduation: May 2023 |
| Bachelor of Science in International Political Economy & Finance | ­GPA: 3.4 |
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| ­­­**Kinkaid School**, Houston, Texas | ­Graduated: May 2019 |
| ­­ | ­GPA: 3.9 |

**Relevant Experience**

**Arnold Ventures**   Houston, Texas June 2020 - Present

*Finance & Accounting Intern*

* Gather & analyze active grants from Salesforce and capture data such as third-party exposure in order to create a comprehensive look at AV's metrics across various grants.
* Identify and analyze various trends and spending patterns of other philanthropic organizations using available public data in order to provide a detailed analysis of the research.

**Georgetown's Center for Social Justice (CSJ)** Washington, D.C September 2019 – March 2020

*After School Kids Program Driver*

* ­Served as a driver for CSJ's ASK Program transporting youth to and from Georgetown University in order to receive onsite support and coaching.
* The program "serves at-potential teens in the DC metropolitan area who are making positive strides in their lives and to be catalysts for change in their community."

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**Walter Oil & Gas.**  Houston, Texas January 2019-February 2019

*Kinkaid Interim Intern*

* ­Toured and observed presentations at various service companies in the oil industry, including Baker Hughes, Schlumberger, NALCO, and Drilling fluid companies. These presentations provided me with an introspective understanding of the Oil & Gas industry.
* Shadowed various professions in the oil industry such as Geologists, Production Engineers, Petroleum Engineers, and Landmen.
* Attended weekly vendor meetings and documented said meetings.

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**Hines Ltd.**  Houston, Texas June 2017-August 2017

*Real Estate & HR Summer Intern*

* ­Maintained up-to-date HR files by identifying and purging obsolete records and transferring records to storage.
* Collaborated with Hines recruitment team screening more than 1,000 job applications for redundancies, which allowed for a more streamlined recruiting process.
* Partnered with HR Generalists to administer personnel, workers compensation, general liability, training, and recruitment programs.
* Provided administrative and clerical task support such as copying materials, event coordinating, mail, etc.

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**SCF Partners.**  Houston, Texas May 2016 - August 2016

*Private Equity Summer Intern*

* ­Partnered with Associates in conducting diligence on potential acquisition targets in the oilfield services industry.
* Collaborated with Summer Associates to create a geographical model detailing potential acquisition targets across four continents using software such as Excel and BatchGeo.
* Archived and digitized documents­

**Leadership & professional development**

**SEO**   January 2019 - Present

*SEO EDGE Participant*

* Receive coaching and online instruction to achieve targeted interview, technical, and professional developmental goals
* Learn business fundamentals to compete successfully for internship opportunities
* Complete industry-specific training focused on developing technical skills, institutional knowledge, and attention to detail

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**Additional Information**

* Skills: Microsoft Office Suite, HTML/CSS, Python
* Languages: Kinyarwanda, Kirundi, Luganda, Nyanja, Swahili
* Honors and Awards: Kinkaid Class of 1953 Citizenship Award & Class of 1978 Citizenship Award, AP Scholar, Life Scout
* Interest: Badminton, Technology, Politics, Volunteering, Film & Television, Trading